ILLINOIS VIOLENCE PREVENTION AUTHORITY

Explanation of Extension Amendment Revision

11-NRI009-11
Circle Family Healthcare:

Note: All figures are rounded for the purpose of the amendment:

The numbers in the Grant Award section of the existing extension amendment need to change for several reasons, as follows:

1. The extension amendment needs to reflect the correct total funds that IVPA should have awarded/disbursed to the Lead for both years ($2,122,733). Instead of $2,122,733, IVPA actually disbursed $2,123,988 which constitutes an overpayment of $1,255. This overpayment was due to the unspent funds letter incorrectly reflecting the amount that was unspent in Yr 1 as $182,479 when it should have been $183,734 (See revised unspent letter*). This reduces the amount of new funds that should have been by $1,255. This amount will need to be reconciled at close-out, i.e. the $1,255 overpayment will need to be paid back to IVPA in addition to whatever funds from Yr 2 budget are unspent at the end of the contract period.

   * Please note: The last paragraph refers to your Yr 2 budget. These figures reflect only your Yr 2 budget through June 30, and do not reflect the extension/award budget.

2. The existing amendment figure of $1,085,700 budgeted/spent for Year 1 is incorrect. This figure was based on an error in the Lead close-out report. The figure in the close-out report for total spent for SBC should reflect the amount the Lead spent as Lead as Partner $183,717, not the total awarded for the program ($206,250). When the correct figure for SBC spent is applied, the total spent by the Lead in Year 1 is reduced by $22,533 for a correct total of $1,063,167. The revised amendment corrects the Year 1 spent figure, as well as the amount of the total award allocated for expenses in Yr 2. These changes are also reflected in the attached revised Year 1 unspent letter.

3. The total funds awarded figure for both years in the current amendment ($2,297,162) is also incorrect because:

   a. The $1,085,700 figure in the existing amendment spent by the Lead in Year 1 (revised to 1,063,167 in the revised amendment) *includes* $151,896 in funds paid out (spent) by the Lead, but unspent by the subs. So, this amount is on hand (already paid by IVPA) to be used toward the budget for Yr 2 ($1,211,462).

   b. The total Year 2 award in the existing amendment is $1,211,462, the amount of the Yr 2 budget. However, this figure *also* includes the $151,896 in funds unspent by the subs that has already been paid by IVPA and is to be used in Yr 2. Therefore, the

correct amount of the total disbursements for use in Year Two is calculated by reducing the Yr 2 figure in the amendment by 151,896 as follows:

$ 1,211,462	Yr 2 budget
-151,896	*Subs unspent amount already included in Yr 1 amount and on hand for use toward Yr 2 budget*
$1,059,566	Portion of total $2,122,733 disbursements awarded toward the Yr 2 budget.

c. The $1,059,566 to be spent in Yr 2 includes the following:

656,066	New Yr 2 dollars
241,667	New Yr 2 dollars (extension amount)
31,838	Lead Yr 1 unspent
129,995	Yr 1 on hand unspent (SBC and Reentry)
1,059,566	

d. The total Yr 2 budget, therefore, is comprised of:

1,059,566	(As broken out above)
151,896	(Unspent sub funds reflected in YR 1 spent)
1,211,462	