NEIGHBORHOOD RECOVERY INITIATIVE

FY 12 RENEWAL LEAD AGENCY APPLICATION REVIEW FORM

APPLICANT AGENCY:_____ **DATE:** _____

REVIEWER: _____**PHONE:**_____

Please put an "X" in the box that best represents the following:

- Whether the applicant addressed the stated item/criterion; **and**
- The quality of the response.

Use the following guidelines when rating the quality of the response:

Poor: The applicant does not answer the question at all or only alludes to the question, and the answer provides little or no useful information.
Fair: Provides a glimpse of a good answer, but may require the reader to surmise the answer instead of stating it outright.
Good: Answer adequately addresses the question but does not provide any additional detail not expressly requested.
Very Good: Answer goes beyond the basics and provides detail not expressly requested.
Excellent: Answer goes far beyond request of question, bringing in a great deal of outside resources or information. Very few answers will fall into this category.

PROPOSAL NARRATIVE	**Poor**	**Fair**	**Good**	**Very Good**	**Excel lent**
The applicant adequately describes the NRI community and any selected neighborhoods that directly benefit from the NRI program?					
The applicant adequately describes in moderate detail how the agency has performed each of the eight (8) required functions listed on pages 2-3 of the RFP, including: Indicating any changes in Lead Agency personnel and attach resumes for any staff for whom resumes have not already been submitted. Indicating any changes in Advisory Committee membership and attach a current list of members and their affiliations. Listing the current Coordinating and Providing Partners for each of the four NRI components. If there have been or there are anticipated changes in partners or partner roles, describes the changes in partners or roles, and provide a brief rational for the changes. If there are any anticipated changes in partners or roles, provide the same information.					
The applicant adequately indicates their willingness and commitment to continue to comply with each of the program requirements :					

1. Serve as Lead Agency for the Initiative in their community, responsible for overall management of the Initiative and for performing the Lead Agency functions outlined on pages two and three of the RFP. 2. Develop and maintain a broad-based Advisory Committee comprised of community organizations, service providers, faith-based groups, parents, youth, business leaders and civic leaders to provide input on the implementation of the Initiative in the community, including assisting with identifying and recommending provider partners. 3. Employ a full-time Project Coordinator and a minimum 50% time fiscal/contracts manager. 4. Identify, collaborate and subcontract with other community-based partner organizations to implement at least three (3) or more of the program components. In addition to managing the Initiative as a whole, the Lead Agency may implement no more than one (1) of the Program Components. 5. Maintain ongoing participation in Initiative technical assistance, training, networking, and evaluation activities.					
The applicant adequately describes the agency's plan for managing the Initiative during the next contract period, including a staffing plan (must include a full-time Project Coordinator and at least a 50% time fiscal/contracts manager). Identify and describe the major functions of Lead Agency staff responsible for the management of the Initiative (this does not include staff who will be hired to implement any Program Component that the Lead Agency might implement). Indicate who will supervise the Project Coordinator and where within the agency's structure the NRI Program will nest.					
The applicant adequately highlights the major accomplishments of the applicant's NRI Program during the first nine months of the Initiative and identifies any major challenges experienced and how these have been or will be addressed.					
STRENGTHS OF PROPOSAL NARRATIVE(continue on reverse or attachment, if necessary):					

WEAKNESSES OF AGENCY PROPOSAL NARRATIVE (continue on reverse or attachment, if necessary):

	Poor	Fair	Good	Very Good	Excel lent
ITEMIZED BUDGET					
The applicant completed a line item budget for the applicant and provides justifications as required.					
The applicant completed the Personnel Detail Page for the applicant and includes: o Full Time Project Coordinator and o at least a half time fiscal contracts manager					
The applicant requested no more than the eligible amount: Chicago/Cicero/Maywood Total: $838,545 $ 141,670 Lead Agency for 8.5 months (10/16/11 -6/30/12) 103,125 SBC for 4.5 months 93,750 Reentry for 4.5 mos. 400,000 M+J for spring/summer 2012 100,000 PLAN for spring/summer 2012 $ 838,545 South Suburbs Total: $554,170 $ 141,670 Lead Agency for 8.5 months (10/16/11 -6/30/12) 56,250 SBC for 4.5 months 56,250 Reentry for 4.5 mos. 250,000 M+J for spring/summer 2012 50,000 PLAN for spring/summer 2012					

$ 554,170					
STRENGTHS OF ITEMIZIED BUDGET SECTION (continue on reverse or attachment, if necessary):					
WEAKNESSES OF ITEMIZIED BUDGET SECTION (continue on reverse or attachment, if necessary):					

OVERALL COMMENTS ON THE APPLICATION:

Please check rankings against the following guidelines:

Excellent Proposal	**FUNDABLE**
Very Good Proposal	**FUNDABLE**
Good Proposal	**REVISIONS NEEDED**
Fair to Poor Proposal	**MAJOR CONCERNS**